

Wesley United Methodist Church  
21 E. Franklin Ave, Naperville, IL.  
630-355-1834

### **Childcare Worker Job Description**

Paid childcare staff work under the direction of the Lead Pastor and Staff Parish Relationships Committee (SPRC) of Wesley UMC must be at least 18 years of age. A background check is required. Safe Gatherings (Safe Sanctuaries) training will be provided and is also required.

**Attendance:** Sundays, 9:30 a.m. to 11:30 a.m., this includes Easter Sunday.

In the event of special seasonal worship services or other church programming, you may be offered the opportunity to provide child care (or example: Christmas Eve, Ash Wednesday, Maundy Thursday, Good Friday, an event, etc.)

**Provide age-appropriate care:** Our nursery is available for children ages 0 to not yet in school full time (birth and 4/5 years old). Interact kindly and appropriately with children, parents, caregivers, and staff. This also includes set-up and clean-up of the room(s) used.

**Abide by Wesley UMC Safe Sanctuary Policy:** including but not limited to passing a background check, completing Safe Gatherings (Safe Sanctuaries) training, providing a copy of CPR certification card, and use of incident reporting forms when needed.

**Other Duties as Assigned:** There may be an occasional Sunday morning when you may be asked to be the second person assistant in a class, or help out with small tasks.

**Pay:** \$15 per hour.

To apply, submit a cover letter and resume to:

Wesley United Methodist Church  
21 E. Franklin Ave  
Naperville, IL. 60450  
630-355-1834  
[info@wesleynaperville.org](mailto:info@wesleynaperville.org)

02/03/23